

AGENDA

COMMITTEE ON HUMAN RESOURCES/INSURANCE

**February 5, 2007
Aldermen Gatsas, Shea,
Garrity, Pinard, Duval**

**5:45 PM
Aldermanic Chambers
City Hall (3rd Floor)**

1. Chairman Gatsas calls the meeting to order.
2. The Clerk calls the roll.
3. **A motion is in order to enter non-public session under the provisions of RSA 91-A:3 II (e) to consider pending claims against the City.**

(A roll call vote is required on the motion.)

4. **A motion is in order to re-enter public session.**
5. Chairman Gatsas calls the meeting back to order and advises that discussion in non-public session was related only to the purpose intended and requests any motions so related.
6. Communication from Virginia Lamberton, Human Resources Director, recommending that the proposed class specification for License Enforcement Inspector be approved at a salary grade 15 and also that the Administration Assistant III position be reclassified to the proposed License Enforcement Inspector at salary grade 15. (cost for balance of FY2007 would be \$569.10 assuming position filled on March 19, 2007.)
Gentlemen, what is your pleasure?
7. Communication from Virginia Lamberton, Human Resources Director, recommending the establishment of a new class specification of Business Administrator at salary grade 20 and the reclassification of the Business Service Officer position at the Fire Department.
Gentlemen, what is your pleasure?

8. Communication from Virginia Lamberton, Human Resources Director, informing the Committee of a request to reclassify the Assistant Fire Chief position to a third Deputy Fire Chief position and noting that in her opinion the reclassification is not advisable.

Gentlemen, what is your pleasure?

9. Communication from Virginia Lamberton, Human Resources Director, recommending the establishment of a full-time temporary Administrative Assistant I position to provide support services for the domestic violence projects located in the Manchester District Court.
(Note: annual salary is \$26,376 funded 100% through a NH Department of Justice STOP block grant.)

Gentlemen, what is your pleasure?

10. Communication from Virginia Lamberton, Human Resources Director, recommending the establishment of a Parking Shift Supervisor class specification at grade 15, salary range \$32,311 to \$46,068 and approval update Cashier, Custodian and Security class specifications.

Gentlemen, what is your pleasure?

TABLED ITEM

A motion is in order to remove the following item from the table for discussion.

11. Communication from Virginia Lamberton, Human Resources Director, requesting that the Grants Coordinator position be reclassified to a new title of VISTA Project Administrator, salary grade 20.
(Tabled 10/03/2006)

12. If there is no further business, a motion is in order to adjourn.